



RAMSGREAVE PARISH COUNCIL – ANNUAL GENERAL MEETING

c/o: 44 St Huberts Street, Great Harwood, Lancashire, BB6 7BE

Email:- clerk.ramsgreavepc@gmail.com

Minutes of Annual General Meeting of Ramsgreave Parish Council held at 7.15pm on Thursday 22nd May 2025 at Wilpshire Methodist Church

In attendance: Cllrs. Kathryn Berzins, Nabila Parekh, Tony Perkins, Ken Schooley. Also in attendance, Rashida Bahadur and Sandie Dent (Clerk)

Minutes

1	To elect a Chair for the next 12 months	Kathryn Berzins proposed herself to be re-appointed as Chair, seconded by TP. Agreed by all.
2	To elect a Vice Chair for the next 12 Months	KB proposed Nabila Parekh be re-appointed Vice Chair, seconded by KS. Agreed by all.
3	For Chair and Vice Chair to sign the Declaration of Acceptance of Office form	Forms signed.
4	Apologies for absence	No apologies for absence
5	Declarations of interest	No new declarations of interest.
6	Minutes of AGM of 23 rd May 2024	The minutes of the AGM held on 23 rd May 2024 were approved by council.
7	Public participation	None
8	Items for decision	External Audit Matters: 8.1 The Financial Statement to 31 March 2024 was approved as a correct record by full Council 8.1a The chair was authorised to sign the Certificate of Exemption AGAR 2023/24 An additional meeting will be arranged to authorise the Chair to sign the following documents which are not yet finalised: 8.2 Section 1: AGAR 2023/24 8.3 Section 2: AGAR 2023/24
9	Appointments and nominations for parish activities:	
9.1	To appoint an auditor for 2025/26	Diane Harvey was appointed auditor for 2025/2026.

9.2	To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill any existing vacancy	KB proposed Rashida Bahadur as a co-opted candidate, seconded by NP. All agreed. Cllr Rashida Bahadur was duly appointed and signed the Declaration of Acceptance of Office form.
9.3	To appoint a representative for allotment business.	Will continue to be carried out by Councillor Berzins.
9.4	To appoint a chair of the planning subcommittee (all councillors are members)	Will be rotated through Councillors as available.
9.5	To appoint a representative(s) to the RVBC Parish Council Liaison Meeting.	Will be rotated through Councillors as available.
9.6	Liaison with Borough and County Councillors.	Will continue to be carried out by Councillor Berzins.
9.7	Planning: Coordination of comments.	Will be carried out by Councillor Schooley.
9.8	Monitoring and liaison on all aspects of the Parish Lengthsman Scheme.	Will continue to be carried out by Councillor Berzins.
9.9	Activities involving LCC Highways and Street Lighting, reporting defects.	Will be carried out by Councillor Perkins.
9.10	Activities involving LCC Public Rights of Way	Will continue to be carried out by Councillor Berzins.
9.11	Carrying out parish amenity activities; arranging litter picks maintain and improve 'unadopted' small plots of land.	Will continue to be carried out by Councillor Berzins with support from other councillors as required.
10	Future meeting dates	Meetings will be held in September and November 2025 and February and May 2026. Dates to be confirmed nearer the time due to Councillor's other commitments.

Meeting closed at 19:30

Sandie Dent
 Clerk to the Council
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